Instructions

for

Online Complaint

Registration Process

in

NFRA

for

Government Entity

User Registration

1. User will click on the link for - ***Online Submission of Complaints*** on the Public Grievance page of NFRA website.

2. The Sign in Page will open up and will have following fields:

    a. Field for entering Username

    b. Field for entering Password

    c. Field for entering Captcha

    d. A "Remember Me" check box

    e. A sign-in button

    f. Link for - Forgot password

    g. A message – Do not have an account? **"Sign Up Here"**

Figure 1

3. User will click on the link for "Sign Up Here" will open up the – Sign Up page.

4. On the Sign-Up page there will be a heading for – "Entity Type" and two radio buttons for:

    a. Government

   b. Non-Government

5. On selecting, the radio button for Government type, user will receive notification for sending following details to NFRA by email for creating login credentials.

   a. Department Name

   b. Name and Designation of Nodal Person

   c. Official Email ID and Mobile Number of Nodal Person

राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण
NATIONAL FINANCIAL REPORTING AUTHORITY (NFRA)

SIGN UP

ENTITY TYPE

◉ Government   ◯ Non-Government

Kindly send an email to : nfra@gov.in with following details for creating login credentials.

1. NAME AND DESIGNATION OF NODAL PERSON

2. OFFICIAL EMAIL ID AND MOBILE NUMBER OF NODAL PERSON

3. DEPARTMENT NAME

Thanks & regards

NATIONAL FINANCIAL REPORTING AUTHORITY (NFRA)

Figure 2